



CHIVIRIKANI PRIMARY SCHOOL

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SCHOOL POLICY

Vandalism

EFFECTIVE DATE: _____

REVISION HISTORY:

As amended on:

11 October 2016

PURPOSE

Promoting Ownership of the School in its Community.

Providing the procedure to be followed in cases of vandalism at the school.

DEFINITION

- Vandalism of the Education Department's buildings can be described as the intentional, senseless and illegal damaging of property.
- This includes theft and burglary at, and damaging and destruction of, property owned or rented by the government.

PROCEDURES TO BE FOLLOWED WHEN VANDALISM TAKES PLACE

- Damage to be reported immediately to the local branch of the South African Police Service (SAPS) and a criminal case number obtained.
- Provide support to the police with the investigation and providing all known information – also the identification of possible perpetrators.
- If learners are involved, first inform the parent(s) or guardian(s), OR take them to their parents' home, OR in the case of the parent(s) not being available, request the local social worker to act on their behalf. If it has been determined that learners were involved, the School Governing Body (SGB) can consider handling the case according to the stipulations of the school's code of conduct for learners.

CONTROLLING VANDALISM

The School Governing Body should ensure:

- Cleaning staff and caretakers are trained in order to develop the necessary skills and knowledge to maintain the school buildings with care.
- All minor damages are repaired from the norms and standards allocation, for instance replacement or repair of door handles, damaged toilets and basins. Window catches, doors, and broken windows.
- Regular inspection and repair of the school's fences.
- Taking safety measures such as barred gates, burglar bars, barbed wire, etc. to secure high risk areas of the school property.
- Report vagrants or unwelcome visitors on the school grounds to the SAPS.
- Update records of all maintenance projects to specify whether these are as the result of normal wear and tear or vandalism.
- Follow the correct protocol, i.e. reporting of cases of vandalism to the SAPS and after that to the EMDC.

