



CHIVIRIKANI PRIMARY SCHOOL

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SCHOOL POLICY

Parental Involvement

EFFECTIVE DATE: _____

REVISION HISTORY:

As amended on:

11 October 2016

INTRODUCTION

It is Crucial to have Parental Involvement for a School to Function Properly. The Ambience and Atmosphere at the School Dictates Whether Parents are Comfortable to be Involved.

PURPOSE

Parental Involvement will Encourage:

- Academic growth.
- Communication between all parties.
- Insight into the circumstances at the school.
- Relationship between the educators, learners and the community.
- Development of a feeling of unity.
- Promotion of the school at the institutions.
- The education of the learner, so that they become equipped for the challenges of life.
- A sense of community and helpfulness.
- Elimination of negativity and promotion of positivity.
- Knowledge of the latest developments in education.

Parents Can Be Involved In:

- Helping with fund raising.
- Voluntary provision of services associated with their professions where needed.
- Assisting with sports coaching.
- Helping with supervision at school during absence of teachers.
- Accompanying on educational excursions to assist with discipline.
- Assisting with the development of a disciplinary policy for the school.
- Approving and accepting the school's annual budget.
- Addressing and solving disciplinary problems together with all those involved.
- Organising a store where school clothes can be purchased by parents at affordable prices.
- Assisting in maintaining the school grounds.
- Arranging functions and activities presented by the school.

ESSENTIAL INFORMATION TO PARENTS

- The most recent developments in education.
- Dates of all activities at school.
- Academic achievement and progress of learners.
- Insight into the school budget.
- Knowledge regarding the curricular and extracurricular programmes of the school.
- Names of staff members, especially new appointments.
- School rules.

METHOD OF COMMUNICATION WITH PARENTS

- Newsletters.
- Parent evenings to discuss learners' progress.
- Parent meetings where parents can provide input.
- Letter book – in which parents should sign for circulars or notices.
- Signing of the learner's homework book or assignments.
- Contact information of parents.
- Contact information of educators for parents.
- Monthly planning: calendar with important dates and events.
- Quarterly planning.

EVALUATION INSTRUMENT

- Evaluation instrument for parental involvement:
 - A relationship should be established between educators and parents. This will assist with the evaluation of parent involvement.
- Parental involvement: learner's work:
 - Educator should stay in regular contact with parents.
 - Homework books should be signed by parents to indicate that parents check their children's homework. Parent may also comment in writing.
 - Parents should regularly be informed of learners' progress.

- Parental involvement: meetings:
 - An attendance list is kept by each educator, in order to see which of the learners' parents are present.

- Functions:
 - If the educator knows his or her learners' parents, he or she will be able to see which parents do not attend functions.

