



CHIVIRIKANI PRIMARY SCHOOL

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SCHOOL POLICY

Smoking

EFFECTIVE DATE: _____

REVISION HISTORY:

As amended on:

11 October 2016

PHILOSOPHY

Due to the Influence of Passive Smoking on Learners and Educators as well as for Medical and Financial Reasons There Is a Growing Need to Ban Smoking at School.

PURPOSE

- The Education Department and the school is responsible as employers to protect all their colleagues.
- In an attempt to satisfy the needs of smokers and non-smokers and to create a safe and healthy environment for working and learning for all partners, the school intends to implement a programme for the phasing out of smoking. The programme is not aimed at punishing smokers, but to consider and improve the health of all those involved.

POLICY OF THE EDUCATION DEPARTMENT – GUIDELINES

- No smoking is allowed inside the school building, except in a demarcated area or room set aside for this purpose.
- No smoking is allowed in front of learners during school hours and official extramural activities.
- This policy applies to all staff members at the school.
- Visitors – smoking is not allowed in the school and hall.
- No smoking signs should be put up at the front door and where applicable.

- There should be fire extinguishers and rubbish bins filled with sand in the smoking room.
- Smokers are responsible for the neatness of the smoking room.
- Smokers should ensure that the room is protected against fire.

GOALS

- To inform smokers of the negative effects of smoking and to provide support to those who wish to stop smoking.
- To change the work environment by eliminating the negative effects of passive smoking on non-smokers.
- To provide all those involved in the school with a healthy work environment and to prevent conflict.

NON-SMOKING AREAS

- All classrooms, individual offices, toilets, reception area, passages, kitchen, hall and venues inside the school.

SMOKING AREA

- Outside school buildings in the absence of learners.

CONTENT

- Smoking is not allowed in front of learners during official school hours and sports events.
- This policy applies to all staff members, parents and learners of the school.
- Visitors are not allowed to smoke inside the school buildings.
- No smoking signs should be put up to be visible to all.
- Fire extinguishers should be available and in working order in the smoking venue.
- The smoking venue should as far as possible be protected from fire.
- Smokers are responsible for the neatness of the smoking venue.

IMPLEMENTATION AND LEGAL IMPLICATIONS

- The smoking policy will be implemented from _____.
- With the appointment of a new staff the policy should be brought to his or her attention.
- The policy applies to all those involved in the school.
- All relevant laws, as referred to in **Circular 108/2000**, apply to this policy.

EVALUATION MECHANISM

- The effectivity of the policy should be monitored by doing a review regarding attitudes of both smokers and non-smokers.
- It is the responsibility of all those involved to make sure that the smoking policy is applied correctly to ensure an agreeable work environment.

REVISION OF POLICY

- The policy should be changed or adapted according to the applicable legislation, as informed per official circulars sent by the Education Department to schools.
- The evaluation should indicate whether any changes should be made to the policy at a specific school to comply with the existing legislation.

